**WARSAW TOWN COUNCIL MEETING**

**COUNCIL CHAMBERS – 78 BELLE VILLE LANE**

**OCTOBER 9, 2014-7:00 P. M.**

Mayor Mark E. Milstead called the Town Council to order. Council members present were Paul G. Yackel, Ralph W. Self, William L. Washington, IV, Ogle E. Forrest, Sr., Randall L. Phelps, Wendi L. Nesbit and Roger R. Lee.

Town staff present was John M. Slusser, Town Manager, Chief Christopher J. Spare, Officer Charles Bowles and Susan M. Pemberton, Treasurer and Clerk of Council. Also present were Mary Beth Bryant, Dan Reams, Larry Thorn, Rachelle Gaines, Joseph Gaines and William Lewis, Town Attorney.

**Approval of Minutes**

Councilman Phelps moved that Council accept the minutes of September 11, 2014 meeting without addition or correction. Councilwoman Nesbit seconded the motion. The following vote was taken.

Mark E. Milstead Aye Randall L. Phelps Aye

William L. Washington, IV Aye Roger R. Lee Aye

Ogle E. Forrest, Sr. Aye Wendi L. Nesbit Aye

Ralph W. Self Aye Paul G. Yackel Aye

**Financial Report**

Councilman Forrest moved that Council accept the September 30, 2014 Financial Report. Councilman Phelps seconded the motion. The following vote was taken.

Mark E. Milstead Aye Randall L. Phelps Aye

William L. Washington, IV Aye Roger R. Lee Aye

Ogle E. Forrest, Sr. Aye Wendi L. Nesbit Aye

Ralph W. Self Aye Paul G. Yackel Aye

**Mayor’s Report**

Mayor Mark E. Milstead said congratulations to the Rappahannock High School golf team Adam Campbell, Lance Wheeler and Coach Paul Yackel that are advancing to the State Golf Tournament in Abingdon next week.

**Manager’s Report**

John M. Slusser, Town Manager thanked Chief Christopher J. Spare for him acting as Town Manager while he was out having back surgery. He thanked the council for their patience while he was out on sick leave.

The Town of Warsaw has given Cobham Park Hunt Club permission to hunt on town property known as “Strawberry Hill”. Strawberry Hill lies between Wellford’s Wharf Road and Totuskey Creek in Richmond County, Virginia.

This gives them the permission to hunt on weekends and holidays including Thanksgiving and the Friday following Thanksgiving for the deer season of 2014/2015. This has been a long standing relationship and they actually bush hog and work on the roads at the wastewater treatment plant as a “thank you” for letting them hunt.

The restrooms for the Park are scheduled for delivery on November 21, 2014. The final plans need to be approved by Richmond County. We need to decide and commit what the Plan is for the Main Street Park. A Special meeting has been scheduled for October 14, 2014 at 7:00 and the engineer will be present for discussion. Topics may include, but are not limited to, Bay Act compliance, necessary budget to accommodate park improvements, future planning, including possible pavilion, and other matters all related to the Town Park.

Mr. John M. Slusser thought that the Oktoberfest was a big success it brought families together the kids played on the playground as the adults listened to the music. The crowd was well behaved and there were 1,120 people that attended the event.

Hickie is planning to retire December 31, 2014 from driving the trash truck for the Town of Warsaw. We need to advertise the job opening and give the person the opportunity to ride with Hickie and learn the routine.

**Police Report**

Chief Spare stated that the police report was in the council packet and if anyone had questions or comments he would be glad to answer. The next Triad meeting will be October 28, 2014 AT St. Stephen’s Church. Officer Josh Scholes was presented a MADD award “For Your Outstanding Service to Reduce Impaired Driving in Virginia” on September 26, 2014 by MADD (Mothers Against Drunk Driving) Virginia and RAASAP (Rappahannock Area Alcohol Safety Action Program).

**Northern Neck Regional Jail Report**

Larry Thorn stated that the report was in the council packet. The Northern Neck Regional Jail board meeting was held Wednesday, October 1, 2014. The population this month was approximately 405. The breakdown statistics are as follows: Richmond County 27, Westmoreland County 76, Northumberland County 37, Federal 148 and other of 117.

**Warsaw Planning Commission Report**

Gary and Donna Sanders had requested rezoning for parcel 16A4(A)94 from a C-2 to R-12. The Planning Commission thought this made sense and there were no problems with the request to rezone and was recommended to the Town Council for a Public Hearing.

Councilman Forrest made the motion for a Joint Public Hearing to be on November 13, 2014 at 7:00 p. m. for a rezoning request from Gary and Donna Sanders for parcel 16A4(A)94 from C-2 to R-12. Councilman Lee seconded the motion. The following vote was taken.

Mark E. Milstead Aye Randall L. Phelps Aye

William L. Washington, IV Aye Roger R. Lee Aye

Ogle E. Forrest, Sr. Aye Wendi L. Nesbit Aye

Ralph W. Self Aye Paul G. Yackel Aye

**Committee Report**

**Ordinance Committee**

Chairman Councilwoman Nesbit of the Ordinance Committee stated they recommend to council to execute the agreement with Municipal Code Corporation for the recodification and to cap at $20,000.00. Councilwoman Nesbit made the motion to execute the agreement and to cap at $20,000.00. Councilman Forrest seconded the motion. The following vote was taken.

Mark E. Milstead Aye Randall L. Phelps Aye

William L. Washington, IV Aye Roger R. Lee Aye

Ogle E. Forrest, Sr. Aye Wendi L. Nesbit Aye

Ralph W. Self Aye Paul G. Yackel Aye

**Personnel Committee**

The personnel committee will be having a meeting on October 23, 2014 at 6:00 p.m.

**Warsaw Planning Commission Vacancy**

Mayor Mark E. Milstead read the letters from the 2 applicants for the vacancy of the Warsaw Planning Commission. The Town Council was very happy with both of the applicants.

Councilman Washington recommended Faron Hamblin for the open position on the Warsaw Planning Commission. Councilman Yackel recommended Harold Donovan for the position on the Warsaw Planning Commission.

Larry Thorn spoke to council in favor of Harold Donovan and stated that he had done a lot of work for him and has a wealth of knowledge of construction.

Councilman Forrest stated that he knew both of the candidates well. He stated that Faron Hamblin would bring something different with town events that he has the knowledge for promoting events. He stated that Harold Donovan was very knowledgeable too.

Councilman Phelps made a motion for Harold Donovan to fill the vacancy of the Warsaw Planning Commission. Councilman Yackel seconded the motion. The following vote was taken.

Mark E. Milstead Aye Randall L. Phelps Aye

William L. Washington, IV Nay Roger R. Lee Nay

Ogle E. Forrest, Sr. Nay Wendi L. Nesbit Nay

Ralph W. Self Aye Paul G. Yackel Aye

Mayor Mark E. Milstead then stated that this would be tabled until next month.

**UNFINISHED BUSINESS**

**AFFIRMATION OF PLANNING COMMISSION TERMS**

John M. Slusser, Town Manager stated that the Planning Commission terms had gotten off. Therefore we have gotten the sequence back in line and the clerk’s office is in agreement. Therefore they will need to go and take the Oath again for the correct expiring terms. There are 2 groups and every 3 years they expire and reviewing the terms it was not coming out that way. Councilman Forrest makes a motion to affirm and adopt planning commission terms. Councilman Lee seconded the motion. The following vote was taken.

Mark E. Milstead Aye Randall L. Phelps Aye

William L. Washington, IV Aye Roger R. Lee Aye

Ogle E. Forrest, Sr. Aye Wendi L. Nesbit Aye

Ralph W. Self Aye Paul G. Yackel Aye

After going over the Warsaw Planning Commission term records, we realized there were mistakes on oaths that were taken between 2012 and 2014. These oaths need to be amended. The following are the corrections:

Rebecca Hubert-She has served one partial-term, which ended on December 31, 2013. She is currently in her first full-term, which will end on December 31, 2017.She is eligible for reappointment until December 31, 2021.

Sworn in-March 30th, 2012 Term Ended- December 31st, 2013

Susan McFadden- She is currently in her first full-term which will end on December 31, 2017.She is eligible until December 31, 2021.

Sworn in- January 2nd, 2014 Term Ends- December 31st, 2017

Gary W. Palmore-He is currently in his first full-term, which will end December 31, 2017. He is eligible until December 31, 2021.

Sworn in- February 24th, 2014 Term Ends- December 31st, 2017

R.Roger Lee- Mr. Lee was elected to Town Council and his position is currently vacant. The term runs until December 31, 2015.

Sworn in- March 30th, 2012 Term Ends- December 31st, 2015

Rudolph “Mac” Lowery- Mr. Lowery has served one partial term, which ended on December 31, 2011. He is currently one his first full-term, which will end on December, 31, 2015. He is eligible for reappointment until December 31, 2019.

Sworn in- January 27th, 2012 Term Ends- January 31st, 2015

Anne Barker- Mrs. Barker has served one partial-term, ending on December 31, 2011. She replaced William West. She is in her first full-term which will end December 31, 2015. She is eligible to be on commission until December 31, 2019.

Sworn in- January 30, 2012 Term Ends- December 31st,

If a new member were appointed to fill R.Roger Lee’s place, they would be serving a partial term and serve until December 31, 2015.

These are the current member of the Warsaw Planning Commission as of October 3, 2014. Please update your records to indicate the same.

Rebecca Hubert’s term expired December 31, 2013 therefore Councilman Forrest reappointed Rebecca Hubert to the Planning Commission and the term expires on December 31, 2017. Councilman Washington seconded the motion. The following vote was taken.

Mark E. Milstead Aye Randall L. Phelps Aye

William L. Washington, IV Aye Roger R. Lee Aye

Ogle E. Forrest, Sr. Aye Wendi L. Nesbit Aye

Ralph W. Self Aye Paul G. Yackel Aye

**New Business**

**Warsaw Fest – October 11, 2014**

The Town Council will have a tent at Warsaw Fest handing out tote bags, pens

and bottled waters.

**Halloween Hours**

The Town of Warsaw will celebrate Halloween with Trick-or-Treating on October 31, 2014 from 6 to 8 p.m.

**Comments From Public**

Joseph Gaines spoke about how in the last 2 or 3 years that the Town Council has been working hard on enhancing the Town of Warsaw. We need to be seeking for grant monies to keep the Town of Warsaw progressing. There is not much better living then in Warsaw or Richmond County. He stated he has a friend he thinks could help the Town of Warsaw to continue the progress in moving forward. I will continue till the day I die to express my thoughts to help the Town of Warsaw with progress.

**Council Comments**

Councilman Lee stated how happy he was with the turnout at Oktoberfest and looks forward to the delivery of the bathrooms at the Town Park.

Councilman Yackel thanked Chief Christopher J. Spare for the great job he had done in filling in as acting Town Manager for John M. Slusser.

Councilman Forrest stated he thought this was the first time that it was a 4 to 4 vote.

Councilman Washington stated there were good things happening in the Town of Warsaw.

Councilwoman Nesbit stated how good it was to see Joe Gaines at the meeting tonight. She was glad that John was back to work and doing so well. Thanks to Chief for doing a great job when John was out. I recommend to all to go and try the Wellesley Place for lunch or dinner it is very good.

Councilman Phelps thanked Joe Gaines for being at the meeting tonight and it was always a pleasure to see him. You have always inspired and intimated me at the same time.

John M. Slusser asked council if it would be alright for Joe to get his friend to send a resume and they all agreed.

Mayor Mark E. Milstead stated he thought voting the same way was not healthy. Everyone look over the applicants and in 30 days we will vote again. On October 31st from 4:30 – 6:30 Warsaw Richmond County Main Street is having a Trunk or Treat at the Main Street Park. The rotary is also giving hot dogs, chips and a drink to the kids.

**Adjournment**

There being no further business, the meeting was adjourned by Mayor Milstead.

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Susan M. Pemberton, Clerk of Council