

WARSAW TOWN COUNCIL

78 Belle Ville Lane- Council Chambers

April 14, 2016

7:00 P.M.

Mayor Mark E. Milstead call the regular monthly meeting of the Warsaw Town Council to order at 7:00 P.M. on April 14, 2016. He then led the Council and the audience in the Pledge of Allegiance. Councilmembers present were Mayor Mark E. Milstead, Vice-Mayor Paul G. Yackel, Ralph W. Self, Rebecca Hubert, Randall L. Phelps, Dr. William L. Washington, Ogle E. Forrest, Sr. and Roger R. Lee.

Town staff present included Lee Hood Capps, Interim Town Manager, Interim Chief of Police Joan Kent, Susan M. Pemberton, Treasurer and Clerk of Council, Kate Condrey, Administrative Assistant, and newly hired Sergeant Mark W. Taylor. Town attorney William Lewis was also present.

The audience was made up of Teresa Balderson, Janice Bell, Leslee Hudnall, India Bennett and Catherine McKenney who all represented Verizon employees of Warsaw. Mary Beth Bryant, Larry Thorn and Darleen Nichols were all so in attendance.

APPROVAL OF MINUTES- March 10, 2016

Councilman Phelps made a motion to accept the March 10, 2016 minutes without addition or correction. Councilman Lee seconded the motion. The following vote was taken.

Mark E. Milstead	Aye	Ralph W. Self	Aye
William L. Washington, IV	Aye	Roger R. Lee	Aye
Ogle E. Forrest, Sr.	Aye	Rebecca C. Hubert	Aye
Paul G. Yackel	Aye	Randall L. Phelps	Aye

FINANCIAL REPORT- March 2016

Councilman Phelps made a motion to accept the March 2016 Financial Report. Councilman Self seconded the motion. The following vote was taken.

Mark E. Milstead	Aye	Ralph W. Self	Aye
William L. Washington, IV	Aye	Roger R. Lee	Aye
Ogle E. Forrest, Sr.	Aye	Rebecca C. Hubert	Aye
Paul G. Yackel	Aye	Randall L. Phelps	Aye

The Mayor invited Teresa Balderson to the podium. Teresa represented the Verizon workers who were striking in the Town. She explained that they are on strike, because they need their jobs. She stated there is a possibility that 36 local jobs could be moved to a Verizon megacenter, which would affect local businesses in the Town of Warsaw. She asked Council to write letters of support to Verizon in hopes of the local building remaining open. The Mayor asked her to share the address and he would give that to Council members so they could write in.

MAYOR'S REPORT

The Mayor announced the YMCA will be holding a Healthy Kids Day and 5K Color run on April 30th, 2016. He also stated the Business Improvement Grant (BIG) application period is open and will be extended until June 30, 2016. The Town has allocated \$3,000.00 for this grant and will be placing an ad in the local newspaper. In order to be eligible for this grant, the business must be located in the Enterprise Zone. He also read Council a thank you note from the former Town Manager, John Slusser. He thanked the Council for his retirement gifts of a watch and a print. The Mayor reminded everyone present of the upcoming elections for Town Council. He stated there are 4 spots, but only 3 candidates.

TOWN MANAGER'S REPORT

The Interim Town Manager, Lee Hood Capps, started his report by asking for a moment of silence for Christopher Packett's mother who passed earlier in the day. Mr. Capps reiterated that a business must be in the Enterprise zone to be eligible for the BIG. Mr. Capps asked for a budget meeting to be called so we can get it passed and into effect July 1.

Mr. Capps explained what is going on with current projects in the Town. The contract to extend waterlines under US360 has been approved and Franklin Mechanical Contractors are about 45 days out from starting. This puts this around the beginning of June. Mr. Capps explained a project which is being funded by VDOT and focuses on the Intersection of Route 360 and Main Street. This project will cost about \$750,000 and is being fully funded by VDOT. The next project is putting in/replacing sidewalks along Route 360 from Main Street to Jones lane. Both sides of the road will be done, starting with the north side. There are a few more elements that need to be collected but the project is hopefully getting close to a Public Hearing, possibly 45-90 days. Resource International is starting the preliminary engineer report for the storm water issue on Main Street. Mr. Capps explained there were some issues with the easements of Northern Neck Electric along Belle Ville Lane. Once these issues are fixed, he will have a meeting with them.

The Pavilion is almost finished. Susan has been told it will be done by the 25th of April. The first unofficial use will take place on April 30, 2016 for the YMCA Color Run. Councilman Phelps asked if the cameras were put into place on the Pavilion. He was assured they are there.

TOWN ATTORNEY REPORT

Attorney William Lewis stated the purchase of the Northern Neck Transmission building will take place on Tuesday, April 19, 2016. The surveys are done for the easements on Main Street and now he is waiting for the right person to sign off and to make sure the surveys are correct. He is working on the utility line easements for the lines to be relocated or extended. He has finalized the sewer force main easements. They are done and recorded.

POLICE REPORT

Chief Joan Kent took to the podium and told Council they could find the monthly report in their packets. She asked if they had any questions. She announced the ad for the position of Chief of Police has been published. She introduced the new member of the department, Sergeant Mark W. Taylor. She was excited to have him with over 20 years of experience and knowledge of the area. The TRIAD meeting will be held on April 26, 2016 at the Bay Transit Building.

NORTHERN NECK REGIONAL JAIL REPORT

Larry Thron came to the podium to give the NNRJ report. On the day of the board meeting, they had 116 federal prisoners. This number is low. He reported that around 50 prisoners had been moved or released within the last day or two and they expected about 35 to be coming in that evening or the next day. He is hoping they can include Gloucester in the jail. He will have to vote on that and he will bring his decision to Council to decide. He stated that incarceration is down all over the county.

Vice-Mayor Yackel asked when this partnership with Gloucester could happen. Mr. Thorn explained it may a little bit of time. Councilman Phelps wondered what the concerns are. Mr. Thorn explained some may be worried that Gloucester is taking up beds that federal prisoners could have. The jail gets paid more for federal prisoners. The counties currently don't pay to keep their prisoners there, but may have to later down the road. Gloucester would have to pay something coming into the situation.

PLANNING COMMISSION REPORT

Councilman Washington stated the Planning Commission received a CUP from Andrew Hudnall of American Open Combat Karate. He explained this business has had a few locations in Town

and he just moved across the street from his previous location. The Warsaw Planning Commission recommended the CUP to Council for a Joint Public Hearing on May 12, 2016 at 7pm.

Councilman Forrest made a motion to accept the recommendation of sending the CUP of American Open Combat Karate to a Joint Public Hearing on May 12, 2016 at 7pm. Councilman Lee seconded the motion. The following vote was taken.

Mark E. Milstead	Aye	Ralph W. Self	Aye
William L. Washington, IV	Aye	Roger R. Lee	Aye
Ogle E. Forrest, Sr.	Aye	Rebecca C. Hubert	Aye
Paul G. Yackel	Aye	Randall L. Phelps	Aye

UTILITIES COMMITTEE REPORT

Councilman Forrest said the Utilities Committee met and talked about the water/ sewer shortages. He explained the Town did have the users needed and the rising costs are also a factor. They came up with a few choices to help resolve this problem. The first being they leave it as is. The second choice would be to have a slight increase in residential bills. They decided to keep it the same because the slight increase would not be enough to make a difference. Councilman Forrest is hoping Gloucester comes into the prison to increase the users in that location. This would help with some of the problem.

PERSONNEL COMMITTEE

Councilman Phelps said the Town Manager recruitment has been moved out two weeks. He stated this was his error.

HEALTH & SAFETY COMMITTEE

Councilman Self stated the committee authorized Chief Kent to hire Sgt. Taylor. He is very happy with the amount of experience he has and it was a unanimous decision to bring him on board. Mr. Capps also added in that Sgt. Taylor went through the academy as an auxiliary Officer for Warsaw.

FINANCE COMMITTEE

The Finance Committee planned a meeting for April 21, 2016 at 5:30pm. They will be reviewing the budget for 2016-2017

NEW BUSINESS

The 6th grade students from Richmond County will be doing a clean-up around Town and also helping Friends of the Rappahannock.

The Council received a letter about the Fourth of July fireworks show. They are asking for \$700.00 instead of \$500.00 this year. They have not had an increase in sponsorship costs since the late 90’s. Councilman Washington said that people just expect the show to happen and they come from everywhere to see. The budget for the fireworks show is \$500.00.

Councilman Lee made a motion to give an additional \$200.00 to sponsor the annual Fireworks Show. The total will be \$700.00. Councilman Washington seconded the motion. The following vote was taken.

Mark E. Milstead	Aye	Ralph W. Self	Aye
William L. Washington, IV	Aye	Roger R. Lee	Aye
Ogle E. Forrest, Sr.	Aye	Rebecca C. Hubert	Aye
Paul G. Yackel	Aye	Randall L. Phelps	Aye

COUNCIL COMMENTS

Ralph W. Self- He would like to thank the Chief for putting things in order. He can see Lee has taken hold and is getting the ball rolling. He is looking forward to the Spring.

Randall L. Phelps- He attended the RCLL opening ceremony. The lights were great to have. It is nice to see construction on the bypass of Helena and NNEC. He thinks the Town has a great group of employees. He also wanted to congratulate Bill Lewis on becoming a Judge.

Rebecca C. Hubert- The Town is moving in a positive direction and she thought the meeting went very well. Things are looking professional and congrats to Bill Lewis.

William L. Washington, IV- He explained he thought he was in the way on Council. He thought no one wanted to hear his ideas, but came to find out that people enjoyed him being a part of the Council. He will not be on the upcoming ballot of Council, but would continue if he was written in. He appreciates everyone who would like to see him continue.

Ogle E. Forrest, Sr.- He would like everyone to vote William Washington for Council. He attended the Jail Board dinner and it was very nice. While he was there, he was approached by Lee Sanders about the Town possibly buying a gurney for one of the ambulances. The gurney will cost around \$39,000. He said it has been a pleasure working with Bill and he would like to

Welcome Lee and Mark on board. He thinks the Town has a good crew and we need to keep it together.

Roger R. Lee- He would like to welcome everyone to the Town.

Paul G. Yackel- He would like to set up a Personnel Committee meeting with Bill Lewis to see what he thinks the Town needs in a new Town Attorney.

Mark E. Milstead- He is looking forward to taking a break from politics. He would like to welcome Lee.

ADJOURNMENT

With there being no further business, the regular monthly meeting of the Warsaw Town Council was adjourned at 8:03pm.

Submitted by:

Laura K. Condrey
Administrative Assistant.