

**WARSAW TOWN COUNCIL MEETING**  
**COUNCIL CHAMBERS – 78 BELLE VILLE LANE**  
**7:00 P.M.**  
**APRIL 10, 2014**

*Mayor Mark E. Milstead called the Warsaw Town Council to order. Council members were Paul G. Yackel, Ralph W. Self, William L. Washington, IV, Ogle E. Forrest, Sr., Wendi L. Nesbit and Randall L. Phelps.*

*Town staff present were John M. Slusser, Town Manager, Chief Christopher J. Spare, Officer Charles Bowles and Susan M. Pemberton, Treasurer and Clerk of Council. Also present were William L. Lewis, Town Attorney, Mary Beth Bryant, Anne Barker, R. M. “Mac” Lowery, Jeff Howeth, Spencer Moody, Dale Cox and reporter for the Northern Neck News Paul Mountjoy.*

***Approval of Minutes***

*Councilman Phelps moved that Council accept the minutes of March 13, 2014 meeting without addition or correction.*

*Councilwoman Nesbit seconded the motion. The following vote was taken.*

<i>Mark E. Milstead</i>	<i>Aye</i>	<i>William Washington</i>	<i>Aye</i>
<i>Wendi L. Nesbit</i>	<i>Aye</i>	<i>Paul G. Yackel</i>	<i>Aye</i>
<i>Ogle E. Forrest, Sr.</i>	<i>Aye</i>	<i>Randall L. Phelps</i>	<i>Aye</i>
<i>Ralph W. Self</i>	<i>Aye</i>		

***Financial Report – February 2014***

*Councilman Phelps moved that Council accept February 2014 Financial Report without addition or correction.*

*Councilwoman Nesbit seconded the motion. The following vote was taken.*

<i>Mark E. Milstead</i>	<i>Aye</i>	<i>William Washington</i>	<i>Aye</i>
<i>Wendi L. Nesbit</i>	<i>Aye</i>	<i>Paul G. Yackel</i>	<i>Aye</i>
<i>Ogle E. Forrest, Sr.</i>	<i>Aye</i>	<i>Randall L. Phelps</i>	<i>Aye</i>
<i>Ralph W. Self</i>	<i>Aye</i>		

***Financial Report – March 2014***

*Councilman Forrest moved that Council accept March 2014 Financial Report without addition or correction. Councilman Self seconded the motion. The following vote was taken.*

<i>Mark E. Milstead</i>	<i>Aye</i>	<i>William Washington</i>	<i>Aye</i>
<i>Wendi L. Nesbit</i>	<i>Aye</i>	<i>Paul G. Yackel</i>	<i>Aye</i>
<i>Ogle E. Forrest, Sr.</i>	<i>Aye</i>	<i>Randall L. Phelps</i>	<i>Aye</i>
<i>Ralph W. Self</i>	<i>Aye</i>		

***Mayor's Report***

*Mayor Mark E. Milstead reminded everyone that the Town Council Election is May 6, 2014 and encouraged everyone to get out and vote.*

### ***Manager's Report***

*John M. Slusser, Town Manager stated that Dianne Thorn had called and said that Larry Thorn had a stress test and passed out and they had to revive him and asking for your prayers for him.*

*John M. Slusser also thanked council for the visit at the Wastewater Treatment Plant looking at the tract line last Friday.*

### ***Police Report***

*Chief Spare stated that the police report was in the council packet and if anyone had questions or comments he would be glad to answer. The next Triad meeting will be April 22, 2014 at Totuskey Baptist Church. Chief Spare requested from council to allow him to sign the Law Enforcement Mutual Aid Agreement. The Agreement was already in place with old signatures and William Lewis; Town Attorney had reviewed and agreed with Chief Spare that everything was the same as before. Councilman Forrest made a motion for Chief Spare to sign the new Law Enforcement Mutual Aid Agreement. Councilman Self seconded the motion. The following vote was taken.*

<i>Mark E. Milstead</i>	<i>Aye</i>	<i>William Washington</i>	<i>Aye</i>
<i>Wendi L. Nesbit</i>	<i>Aye</i>	<i>Paul G. Yackel</i>	<i>Aye</i>
<i>Ogle E. Forrest, Sr.</i>	<i>Aye</i>	<i>Randall L. Phelps</i>	<i>Aye</i>
<i>Ralph W. Self</i>	<i>Aye</i>		

*Councilman Washington stated that the police are always putting on something and he asked Chief Spare if he could present two events one in the community and one in the school. Chief Spare stated he could do the events.*

*Mayor Mark E. Milstead thanked the council for going to the Northern Neck Regional Jail Board Annual Governing Bodies Recognition Dinner on Wednesday, April 2, 2014 at The Inn at Stratford Hall.*

### ***Warsaw Planning Commission Report***

*Commissioner Washington reminded the Council that there would be a Joint Public Hearing on April 24, 2014 for Dollar General on their Final Site Plan. The Warsaw Planning Commission recommended to the Warsaw Town Council to hold a Joint Public Hearing for Helena Chemical Company on their Final Site Plan at Tax Map 17 Parcel 33A.*

### ***Committee Reports – Finance***

*Chairman Phelps stated that a Work Session was held on April 7, 2014 and a review of the FY2015 Budget was done at the work session. There were a few changes and the Budget is ready for Draft. Councilman Forrest made a motion to send the FY2015 Budget to Public Hearing on May 8, 2014. Councilman Phelps seconded the motion. The following vote was taken.*

<i>Mark E. Milstead</i>	<i>Aye</i>	<i>William Washington</i>	<i>Aye</i>
<i>Wendi L. Nesbit</i>	<i>Aye</i>	<i>Paul G. Yackel</i>	<i>Aye</i>
<i>Ogle E. Forrest, Sr.</i>	<i>Aye</i>	<i>Randall L. Phelps</i>	<i>Aye</i>
<i>Ralph W. Self</i>	<i>Aye</i>		

## ***Unfinished Business***

### ***Town Park – Picnic Pavilion/Bathrooms***

*Town council asked the Town Manger to set up a work session and have the sales person as they did with the playground equipment to be able to see a visual of the entire facility.*

## ***New Business***

### ***Helena Chemical Presentation –Dale Cox & Spencer Moody***

*Dale Cox gave a handout with pictures and showed videos of the proposed site in Warsaw. It consists of an office, warehouse, shop and dry fertilizer storage buildings. There also were pictures of the liquid fertilizer tank farms. Mr. Cox also stated that they were the same as Southern States with retail sales to farmers and nurseries with the same chemical as you would use on your lawn. The facility would not be 24 hours a day in the winter operation hours would be 8a.m. to 4p.m. or 8a.m. to 5p.m. Then when the farmers were running hard it would be dust to dawn and some Saturday's. Helena Chemical needs council signature and the right to operate for the permits that are needed. They would employ 14 to 15 people and if the business grows then they would hire more people as needed. Councilman Forrest made a motion to have a Joint Public Hearing for the General Site Plan for Helena Chemical on May 8, 2014. Councilman Washington seconded the motion. The following vote was taken.*

<i>Mark E. Milstead</i>	<i>Aye</i>	<i>William Washington</i>	<i>Aye</i>
<i>Wendi L. Nesbit</i>	<i>Aye</i>	<i>Paul G. Yackel</i>	<i>Aye</i>
<i>Ogle E. Forrest, Sr.</i>	<i>Aye</i>	<i>Randall L. Phelps</i>	<i>Nay</i>
<i>Ralph W. Self</i>	<i>Aye</i>		

***New Business – USDA Grant/Loan***

*John M. Slusser, Town Manager stated that we have applied with USDA for (2) Police Vehicles application for \$25,000.00 Grant and a \$34,300.00 Loan. Councilman Phelps made the motion to apply with USDA for \$25,000 Grant and a \$34,300.00 Loan for (2) Police Vehicles. Councilman Forrest seconded the motion. The following vote was taken.*

<i>Mark E. Milstead</i>	<i>Aye</i>	<i>William Washington</i>	<i>Aye</i>
<i>Wendi L. Nesbit</i>	<i>Aye</i>	<i>Paul G. Yackel</i>	<i>Aye</i>
<i>Ogle E. Forrest, Sr.</i>	<i>Aye</i>	<i>Randall L. Phelps</i>	<i>Aye</i>
<i>Ralph W. Self</i>	<i>Aye</i>		

***New Business – Draft MetroCast Franchise Agreement***

*Mayor Mark E. Milstead asked about MetroCast sometime ago had mentioned about the Town of Warsaw having a community channel on the TV and being able to put community announcements on it and for the Town Manager to call Mr. Newborg and inquire on.*

*Councilman Forrest made the motion for the Franchise Agreement with MetroCast be sent to public hearing on May 8, 2014. Councilman Phelps seconded the motion. The following vote was taken.*

<i>Mark E. Milstead</i>	<i>Aye</i>	<i>William Washington</i>	<i>Aye</i>
<i>Wendi L. Nesbit</i>	<i>Aye</i>	<i>Paul G. Yackel</i>	<i>Aye</i>
<i>Ogle E. Forrest, Sr.</i>	<i>Aye</i>	<i>Randall L. Phelps</i>	<i>Aye</i>
<i>Ralph W. Self</i>	<i>Aye</i>		

### ***Council Comments***

*Councilman Washington just wanted to say how much he was in appreciation of the Police Department.*

*Councilman Self stated that the Northern Neck Food Bank had an Open House yesterday and he has volunteered a couple days since he has retired at the new facility in Warsaw. He encouraged anyone with a couple hours to spare to go and help at the Food Bank they operate off of the community's help.*

*Mayor Mark E. Milstead stated that he was present for the Open House at the Food Bank yesterday and gave them a donation from the Town. He stated how much Councilman Self did for the community. He was in the Rotary Club, Ruritan Club, and Town Council and also worked at the Food Bank. Please keep Larry Thorn in your thoughts.*

### ***Adjournment***

*There being no further business, the meeting was adjourned by Mayor Milstead.*

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*Susan M. Pemberton, Clerk of Council*