

MINUTES
WARSAW PLANNING COMMISSION
REGULAR MEETING
NOVEMBER 1, 2018 – 7:00 P.M.

The regular meeting of Warsaw Planning Commission was held Thursday, November 1, 2018 at 7:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Commission Members Present: Chairman Gary Palmore, Vice-Chairman Mary Beth Bryant, Town Council Liaison Jonathan B. English, Hannah Tiffany, Regis Slaw, Barbara Jean LeFon, and Elizabeth Franklin. No Commissioners were absent at this meeting.

Town staff present were Director of Economic Development Lee H. Capps, and Treasurer and Clerk Julia Blackley-Rice.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Palmore called the meeting to order and led in the Pledge of Allegiance at 7:00 p.m.

INTRODUCTION OF NEW PLANNING COMMISSION MEMBER

Chairman Palmore introduced Elizabeth Franklin to the Planning Commission. She is filling the vacancy left by Julia Blackley-Rice. Her term will expire December 31, 2021.

APPROVAL OF AGENDA

No items were added to the agenda. Commissioner Tiffany moved to adopt the agenda as presented. The motion was seconded by Commissioner Bryant and carried with the following votes.

Gary Palmore	Aye	Mary Beth Bryant	Aye
Jonathan English	Aye	Regis Slaw	Aye
Hannah Tiffany	Aye	Barbara Jean LeFon	Aye
Elizabeth Franklin	Aye		

APPROVAL OF MINUTES

The minutes from the previous meeting have not been completed due to shortness of staff. Mr. Capps stated two sets of minutes should be presented at the next meeting. Chairman Palmore tabled the approval of minutes until the December meeting.

PUBLIC COMMENTS

There were no public comments.

ZONING & STAFF REPORTS

Mr. Capps outlined how zoning compliance is a core component of the Planning Commission. At this time there are a couple of ordinance infractions that have been brought to the Town's attention. There should be more information available at the next meeting.

Commissioner Tiffany mentioned the tattered state of the American flags hanging on the poles through Town. She stated as a former DAR member to keep them up is against flag code. She inquired if the Town was working on taking them down. Treasurer and Clerk Blackley-Rice responded that the Town is aware of the condition of the flags and is currently working on bringing them down. Currently, the Town does not own a bucket truck and is unable to bring them down on without the assistance of Northern Neck Electric Company. The flags condition was a result of the remnants of Hurricane Michael which left the Northern Neck powerless. We are working with NNEC for a time when they can assist us, but we are also being patient as we know their priorities are elsewhere ensuring their power lines are restored.

Mr. Capps informed the Planning Commission that there is a new taxi service in Town. On Time Taxi is serving our area and is a business we haven't had. They are looking to have a flat fee for in town service. Medical rides are their main business source, but they are licensed to do general service rides also. A second business is in pre-opening stage that is semi related to On Time Taxi. A transitional daycare support service business is opening in the former Virginia Employment Commission building. They will be more pronounced in activity beginning in January. The River Pools & Spas project is being reshaped. The Town is waiting on more information. The Northern Neck News published an article in this week's paper about Old Rappahannock Brewery. An RFP was out for the former Transmission Shop. The Town did receive one formal response that is under evaluation and will go to Council. The closing is scheduled on the purchase of Dr. Sisk's former office. That is slated to become the new location of the Warsaw Police Department. Mr. Capps briefly touched on the VDOT Tap Grant project that will bring the improved sidewalks down both sides of Rte. 360 from Morgan Ave/Jones Lane to Main Street.

Commissioner LeFon inquired as to what is happening next with the former Gannon property that it seems there is a delay. Mr. Capps stated there is an upcoming meeting scheduled with the engineers for the property. Councilman English replied that he understood the project to always have a gap in time between the demolition of the buildings and the beginning of construction.

There was discussion regarding the Revitalization on Main Street.

CLOSING COMMENTS

Chairman Palmore congratulated Elizabeth Franklin on her appointment to Planning Commission. He looks forward to working with her.

Mr. Capps spoke to the second round of grand openings that was just completed. Four local businesses were highlighted. In addition, he reminded Planning Commission members that they are invited to be involved in the different activities and events held by the Town.

Town Council Liaison English remarked that he was glad to see all members active and present at the meeting. He welcomed Elizabeth to the Planning Commission. He requested Mr. Capps send a letter or follow up with a phone call to the other interested parties in the planning commission vacancy.

Commissioner Franklin commented that she is looking forward to serving on the commission.

There being no further business Chairman Palmore adjourned the meeting at 7:45 p.m.

Submitted by: Julia Blackley-Rice, Acting Clerk