**WARSAW TOWN COUNCIL MEETING**

**COUNCILCHAMBERS – 78 BELLE VILLE LANE**

**DECEMBER 11, 2014**

Mayor Mark E. Milstead called the town Council to order. Council members present were Paul G. Yackel, Ralph W. Self, William L. Washington, IV, Roger R. Lee and Rebecca C. Hubert.

Town staff present was John M. Slusser, Town Manager, Chief Christopher J. Spare and Susan M. Pemberton, Treasurer and Clerk of Council. Also present were Mary Beth Bryant, Dan Reams, Larry Thorn, Roy Rogers, John Magruder, William Lewis, Town Attorney and Karen Reynolds reporter for the Northern Neck News.

**Approval of Minutes**

Councilman Yackel moved that Council accept the minutes of November 13, 2014 meeting without addition or correction. Councilman Lee seconded the motion. The following vote was taken.

 Mark E. Milstead Aye Paul G. Yackel Aye

 Roger Lee Aye Ralph G. Self Aye

 William L.Washington,IV Aye Rebecca C. Hubert Aye

**Financial Report**

Councilman Lee moved that Council accept the November 2014 Financial Report. Councilman Washington seconded the motion. The following vote was taken.

 Mark E. Milstead Aye Paul G. Yackel Aye

 Roger Lee Aye Ralph G. Self Aye

 William L.Washington,IV Aye Rebecca C. Hubert Aye

**Mayor’s Report**

Mayor Mark E. Milstead reads the invitation for the annual “Dutch Treat” Legislative dinner that will be held prior to the 2015 General Assembly Session, on Wednesday, January 7, 2014 at 5:30 p.m., at Lowery’s Seafood Restaurant, in Tappahannock. He asked if anyone would like to attend and William L. Washington, IV stated he would attend to represent the Town of Warsaw.

Mayor Mark E. Milstead stated that there was a need for a Work Session to discuss a long term Capital Improvements Plan for the Town of Warsaw. A meeting for January 14, 2015 at 6:00 p.m. was then set.

Councilman Lee handed out prints for a Pavilion at the Town Park. He stated to increase size that an octagon shaped structure would give more room for the Pavilion. Councilman Yackel stated for Councilman Lee to go ahead and proceed then bring back a final plan to the Council for approval.

**Manager’s Report**

John M. Slusser, Town Manager introduced John Magruder who was hired to have the thinning of the timber done at the Strawberry Hill Tract.

Mr. John Magruder stated that there were 21 proposals sent out to potential timber buyers and 6 bids were received back. In order to get an apples to apples comparison however with such a variety of prices, the following assumptions were made to analyze the bid results for this property: 5000 tons of pine material would be removed in the thinning of which 90%(4500 tons) would be pine pulpwood, 7% (350 tons) would be Pine Super Pulpwood, and 3% (150 tons) of Pine C-N-S.

Taking the bid results and using these assumptions, he calculated the highest potential total return would be the bid from RockTenn of $65,000. The second high bid of $62,500 was from Freedom Logging, Inc. All the bidders would do an excellent job of thinning; therefore I would recommend the bid from RockTenn be accepted.

The actual timber proceeds from this thinning sale will vary due to timber stem densities and actual sizes of the trees. On average a landowner receives between $300 and $400 per acres for a first thinning. This would result in $54,000 to $72,000 of income received by the Town of Warsaw based on an estimated 181 acres thinned.

Councilman Washington asked Mr. Magruder where the companies that sent bids were located. Mr. John Magruder stated as follows:

1. C&I Thinning – Carmel Church
2. South Paw FP – St.Stephens Church
3. RockTenn – West Point and Gibson does the logging
4. Potomac Supply – Kinsale
5. Freedom Logging – Mechanicsville, Maryland
6. VA Forest Resources – West Point

Councilman Lee made the motion to proceed with John Magruder’s recommendation as stated in his letter of December 11, 2014 and to give the Town Manager authority to execute necessary contracts after the Town Attorney has reviewed. Councilman Self seconded the motion. The following vote was taken.

Mark E. Milstead Aye Paul G. Yackel Aye

Roger Lee Aye Ralph G. Self Aye

 William L.Washington,IV Nay Rebecca C. Hubert Aye

John M. Slusser, Town Manager stated that the heat pump has been replaced at the Town Office and was in the Budget for $10,000.00 and the actual cost was $6,521.00.

John M. Slusser stated there has been much discussion about rules at the Park on alcohol and Loud Music/Noise and at some time there needs to be policies put into place to head off any problems in the future. I feel all requests involving events at the Park that involve the use of alcohol or amplified music should require Council approval.

**Police Report**

 Chief Spare stated that the police report was in the council packet and if anyone had questions or comments he would be glad to answer. The next annual Triad Luncheon will be on December 9, 2014 at Cobham Baptist Church.

John M. Slusser, Town Manager stated that VHDA approved a Mumi Planning Grant for the parcels of the former Warsaw Health Care Center. The RFP was properly advertised in the Richmond Times Dispatch without response and VHDA encouraged going ahead with the “Community Futures” to conduct a Mixed Income study on the property. Councilman Lee made the motion for John M. Slusser, Town Manager to sign the contract for the “Community Futures” contract. Councilman Self seconded the motion. The following vote was taken.

Mark E. Milstead Aye Paul G. Yackel Aye

Roger Lee Aye Ralph G. Self Aye

 William L.Washington,IV Aye Rebecca C. Hubert Aye

**Northern Neck Regional Jail Report**

Larry Thorn stated that the report was in the council packet. The Northern Neck Regional Jail board meeting was held Wednesday, December 3, 2014. The Population this month was approximately 388. The breakdown statistics are as follows: Richmond County 25, Westmoreland County 76, Northumberland County 30, Federal 161 and other of 96. We are also looking at taking on other counties to bring other revenues for the Northern Neck Regional Jail.

**Warsaw Planning Commission Report**

Councilman Washington stated that the Warsaw Planning Commission recommends to council to hold a joint public hearing to consider the request of Northern Neck Electric Cooperative to obtain General Development Plan and Final Site Plan approvals necessary to build utility warehouse and garage/shop on Tax Map 16 Parcel 42A. Councilman Yackel made the motion to have a Joint Public Hearing to be held on January 8, 2014 at 7:00 p.m. for a request of Northern Neck Electric Cooperative to obtain General Development Plan and Final Site Plan on Tax Map 16 Parcel 42A. Councilman Lee seconded the motion. The following vote was taken.

Mark E. Milstead Aye Paul G. Yackel Aye

Roger Lee Aye Ralph G. Self Aye

William L.Washington,IV Aye Rebecca C. Hubert Aye

Councilman Washington stated that the Warsaw Planning Commission recommends to council to hold a joint public

Hearing to Amend the Development Management Ordinance (DMO) to show that the minimum lot size in C-3 as 15,000 square feet. Councilman Washington made the motion for a Joint Public Hearing to be held on January 8, 2014 at 7:00 p.m. to amend the DMP to show a minimum lot size in C-3 as 15,000 square feet.

Councilman Lee seconded the motion. The following vote was taken.

 Mark E. Milstead Aye Paul G. Yackel Aye

 Roger Lee Aye Ralph G. Self Aye

 William L.Washington,IV Aye Rebecca C. Hubert Aye

 Councilman Washington stated that the Warsaw Planning Commission recommends to council to hold a joint public

Hearing to Amend the Development Management Ordinance (DMO)to show that the minimum setbacks in C-3 front, rear and side to 25 feet each. Councilman Washington made the motion for a Joint Public Hearing to be held on January 8, 2014 at 7:00 p.m. to amend the DMO to show a minimum setback in C-3 to have 25 feet and on the front, rear and each side. Councilman Yackel seconded the motion. The following vote was taken.

 Mark E. Milstead Aye Paul G. Yackel Aye

 Roger Lee Aye Ralph G. Self Aye

 William L.Washington,IV Aye Rebecca C. Hubert Aye

Mayor Mark E. Milstead stated that the Town of Warsaw should consider leasing out the land at the Wastewater Treatment Plant for Hunt Clubs.

Councilman Self stated he thought if you leased the land for hunters they would want to hunt everyday and others that are not from here would not take care of the property therefore I think this would not be a good idea.

John M. Slusser had concerns of the safety and there is no hunting during the week other then the Friday after Thanksgiving.

Mayor Milstead stated that is why we have liability insurance and why do we own an asset and do not get revenues from it.

**Council Comments**

Councilman Self stated that he is looking forward to a New Year and this past one has flown by. The Town has had a lot of accomplishments and a lot of new ones in the coming year. I also want to welcome Rebecca to her first meeting on Town Council.

Councilwoman Hubert thanked everyone for their confidence in her and she is excited to be on Council.

Councilman Washington stated that all of a sudden people are coming to our Park and this is an opportunity to market Warsaw.

Councilman Lee stated there has been a lot going on in the Town and I am proud of the direction we are moving in.

Councilman Yackel stated it was a great job by Utility Service Group on maintaining our water towers as seen in the pictures in the council packet.

Mayor Mark E. Milstead said I hope everyone has a Merry Christmas.

Councilman Self then states he thought it would be a good idea to grant the employees the day off the Friday after Christmas to spend with their families. Councilman Self made a motion to give Town employees Friday after Christmas off as an extra holiday. Councilman Lee seconded the motion. The following vote was taken.

Mark E. Milstead Aye Paul G. Yackel Aye

Roger Lee Aye Ralph G. Self Aye

William L.Washington,IV Aye Rebecca C. Hubert Aye

**Adjournment**

There being no further business, the meeting was adjourned by Mayor Milstead.

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Susan M. Pemberton, Clerk of Council