

MINUTES
WARSAW TOWN COUNCIL
REGULAR MEETING
APRIL 8, 2021 AT 7:00P.M.

The regular meeting of the Warsaw Town Council was held on Thursday, April 8, 2021 at 7:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Council Members Present: Mayor Randall L. Phelps, Vice-Mayor Paul G. Yackel, Ogle E. Forrest, Sr., Rebecca Hubert, Ralph W. Self, Mary Beth Bryant, Jonathan B. English, and Faron Hamblin. No council members were absent.

Town staff present: Town Manager Joseph N. Quesenberry, Police Chief Joan N. Kent, Community Development Specialist Melissa Coates, Officer Bobby Moore, Waste-water treatment plant manager Lee Ambrose and Treasurer/Clerk Julia Blackley-Rice.

There were no others present.

The meeting was live streamed on the Town of Warsaw’s Facebook page.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Phelps called the meeting to order and led in the Pledge of Allegiance at 7:40 p.m.

APPROVAL OF CONSENT AGENDA

Vice-Mayor Yackel moved to approve the consent agenda as presented. The motion was seconded by Councilman English and carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Aye	Ralph Self	Aye
Mary Beth Bryant	Aye	Rebecca Hubert	Aye

PUBLIC HEARING

Public hearing was opened by Mayor Phelps. Town Manager Joseph Quesenberry stated that the public hearing notice was published in the Northern Neck News, and he also gave a brief overview. No members of the public were present to speak. So, the public hearing was closed by Mayor Phelps.

Mayor Phelps reads the resolution for the benefit of the Council members and online viewers. Councilman Forrest moved to adopt the resolution as presented. The motion was seconded by Councilwoman Bryant and carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Aye	Ralph Self	Aye
Mary Beth Bryant	Aye	Rebecca Hubert	Aye

PUBLIC COMMENT

No public comments.

REPORTS

Mayor's Report: The general assembly announced the legalization of a certain amount of Marijuana. Thinks it is smart to define what retail establishments may be able to legally distribute, for zoning purposes. Would like to send this to the Zoning and ordinance committee for further recommendations and decisions.

Town Manager's Report: Waste-water treatment plant has job openings. Thank you to the WRCMS program and to the Police and Fire department for their work at the Easter parade. Crosswalk safety measures being taken. Downtown music speakers have about 90% approval. Memorial Day weekend will be a busy time for the town and will continue to share updates. Relief funds will help with gaps in the budget. Thanks to those employees that have their CPR certification and to EMS for helping with those classes. The town managers from surrounding towns and counties will join for a meeting later in the month.

Police Report: Given by Officer Moore. 147 calls for service, 41 traffic stops, 2 arrests. New changes to laws made primary offenses secondary offenses.

Wastewater Treatment Plant Report: Average flow was 205,600 gallons. Max flow was 354,500 gallons. Average Phosphorus 0.09 mg/L. Average Nitrogen was 2.46 mg/L. Pump repairs were done. Sand filters are on order. Auto gate at the facility is now functional. Full report was emailed.

Planning Commission: Did not meet.

Northern Neck Regional Jail: Report is in packet

Council Committee Reports: No committees met.

OLD BUSINESS

Tap Grant: Councilman English thinks the project is worthwhile and he would hate to see us spend a lot of money but would like to see the town do what needs to be done to get these sidewalks. Others agree that these sidewalks as well as the poles need to be replaced in order to keep the town and those that pass through it safe.

After the Tap Grant discussion Councilman English left

St. John's/The Bounds: Town Manager Joseph Quesenberry reads the letter that the attorney drafted for the regular collection of performance bond against Earth Crafters.

Saddlery update: Town Manager, Joseph Quesenberry updated Councilmembers on the status of the Saddlery. All be ready for Memorial Day weekend. The building is getting the final touches done.

Solar facility: Documents requested at the previous meeting are included.

NEW BUSINESS

Proposed budget: The Town Manager delivered his budget presentation to Town Council. The core objective is to keep pursuing grant opportunities. A budget public hearing needs to be scheduled. Vice-Mayor Yackel moved to set a budget public hearing for May 13, 2021 at the 7:00 meeting. The motion was seconded by Councilman Forrest and carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Ralph Self	Aye	Rebecca Hubert	Aye
Mary Beth Bryant	Aye		

Proposed Farmers market: The Town Manager presented a brief overview of the layout of the Farmer's Market and the budget. Theoretically plan to operate on Fridays and Saturdays.

The Bounds walking trails: There was discussion among Councilmembers and the Town Manager about the installation of walking trails by Shawn France. They could be installed by Memorial Day. If the Town foregoes the pavers for now the cost of the project would be \$26,000. Councilman Forrest suggests keeping the trails compliant with ADA regulations.

Concert Series: Excited for the kick-off of the Friday concert series on May 28th.

Closed Session: Personnel – Section 2.2-3711 (A1)

Vice-Mayor Yackel moved to enter closed session in accordance with Section 2.2-3711A (1) – Personnel Business of the Virginia Freedom of Information Act. The motion was seconded by Councilman Forrest and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Ralph Self	Aye	Rebecca Hubert	Aye
Mary Beth Bryant	Aye		

Vice-Mayor Yackel moved to come out of closed session and reenter regular session. The motion was seconded by Councilman Forrest and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Ralph Self	Aye	Rebecca Hubert	Aye
Mary Beth Bryant	Aye		

Council then certified by roll call vote that they only discussed matters cited in the motion to enter closed session and legally permitted to be so discussed in the Virginia Freedom of Information Act subsections cited in the motion to enter closed session. The roll call votes are as follows:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Ralph Self	Aye	Rebecca Hubert	Aye
Mary Beth Bryant	Aye		

There was no action out of closed session.

CLOSING COMMENTS

Councilman Hamblin: Good meeting but there are some tough decisions to be made.

Councilman Self: Very informative meeting. The budget is a challenge; glad that meetings will be done once a year to go over everything.

Councilwoman Bryant: Interesting going through the budget; enjoys the music at night.

Councilman Forrest: Thanks to Joseph and the town staff for all their hard work. Receptionist at his doctor’s office commented on how much she loved Warsaw.

Mayor Phelps: This is a great body of council. There are some disagreements, but we work together for the best interest of the town.

With there being no further business, Mayor Phelps adjourned the meeting at 9:04pm.

Submitted by: Julia Blackley-Rice, Clerk