

**WARSAW PLANNING COMMISSION
AND
BOARD OF ZONING APPEALS
JOINT MEETING AT 78 BELLE VILLE LANE
AUGUST 3, 2017 – 7:00 P.M.**

The August 2017 meeting of the Warsaw Planning Commission was called to order by Chairman Gary Palmore at 7:00 p.m. on August 3, 2017 and then the Board of Zoning Appeals was called to order by R.M.”Mac” Lowery. Commission members present were Mary Beth Bryant, Jonathan B. English, Julia C. Blackley-Rice and Barbara Jean LeFon. BZA members present were J. Bradford Lowery, III and Cindy M. Lloyd. Town staff were Joseph N. Quesenberry, Town Manager, Susan M. Pemberton, Treasurer and Clerk of Council, Lee Hood Capps, Economic Development Strategist for the Town of Warsaw.

Following the Pledge of Allegiance, the Agenda was changed to postpone the Closed Session.

Approval of Minutes

Commissioner LeFon moved to approve the minutes of July 6, 2017. Commissioner Bryant seconded the motion with the following votes.

Julia C. Blackley-Rice	Aye	Gary W. Palmore	Aye
Jonathan B. English	Aye	Barbara Jean LeFon	Aye
Mary Beth Bryant	Aye		

Lee H. Capps welcomed the BZA members and knew they had not convened since Joseph N. Quesenberry had filled the position of Town Manager. This is the official meeting for the Board of Zoning Appeals.

Old Business

Ordinance Revisions & DMO Revisions

Lee H. Capps stated they are trying to make ordinances and the DMO user friendly for anyone to invest or build in town. It is a process of getting to the end result. We are also redoing all of the filing for the permits issued by tax map number.

New Business

Review of Statewide Training

A hand out was given to the BZA and Planning Commission members for an upcoming Land Use Education Program to see if anyone was interested in participating as we would do some research and see what was all involved in these programs.

Planning and Zoning Staff Reports

Lee H. Capps reported on appointments of the BZA and their ending terms for each member as follows:

R. M."Mac" Lowery	12/31/17
J. Bradford Lowery,III	12/31/18
Edgar L.Milsted,II	12/31/19
J. Lawrence Thorn	12/31/19
Cindy M. Lloyd	12/31/19

**Election of Board of Zoning Appeals-
Chairman and Vice-Chairman**

Cindy M. Lloyd nominates J. Bradford Lowery, III for Chairman of the Board of Zoning Appeals and R.M. “Mac” Lowery seconded the motion with the following votes.

Cindy M. Lloyd	Aye	R.M. Lowery	Aye
J. Bradford Lowery, III	Aye		

R. M. “Mac” Lowery nominates Cindy M. Lloyd for Vice-Chairman of the Board of Zoning Appeals and J. Bradford Lowery, III seconded the motion with the following votes.

Cindy M. Lloyd	Aye	R.M. Lowery	Aye
J. Bradford Lowery, III	Aye		

Adjournment

There being no further business, the meeting was adjourned by Chairman of the Planning Commission Gary W. Palmore.

There being no further business, the meeting was adjourned by Chairman of the Board of Zoning Appeals J. Bradford Lowery, III.

Susan M. Pemberton, Clerk of Council